

# *Saltash Town Council*

*Konsel An Dre Essa*

## **SALTASH BOROUGH WAR MEMORIAL WORKING GROUP NOTES**

**Friday 17<sup>th</sup> February 2023, 5pm – Council Chamber**

**Present:** Councillors Bickford, Dent (Chairman), Peggs, P Samuels and Stoyel.

### **1. Health and Safety announcements**

- The Town Clerk informed those present of the actions required in the event of a fire or emergency.

### **2. To appoint a Chairman**

- Councillor P Samuels nominated Councillor B Samuels in her absence.
- Councillor Dent nominated herself, supported by Councillor Stoyel.
- Councillor Dent in the Chair.

### **3. To appoint a Vice Chairman**

- Members agreed there is no requirement for a Vice Chairman to be appointed and in the absence of the Chairman Councillor Dent at future Working Group meetings a Member would be appointed as Chairman for the purpose of that meeting only.

### **4. Apologies**

- Councillor B Samuels.

### **5. To review the Borough War Memorial Report and consider any actions and associated expenditure.**

- The Chairman led Members through the report received and approved at the meeting of Saltash Town Council held on 12<sup>th</sup> January 2023. Members agreed the report remained accurate.
- Members considered the locality of a war memorial and agreed St Nicholas and St Faith war memorial site is the right location.
- Members agreed there is sufficient available space for a another war memorial and the importance of everyone gathering to remember those who lost their lives at one location on Remembrance Sunday.
- It was noted that St Nicholas and St Faith Church support the installation of a Borough War Memorial located at the Borough War Memorial site.

## **ACTIONS**

**ACTIONS**

**6. To receive the list of missing names and consider any actions and associated expenditure.**

- Councillor B Samuels provided an overview of the work regarding the missing names. In the absence of Councillor B Samuels the Town Clerk informed Members of the update received.

*I am forwarding you a copy of the info that Peter Clements has sent to me.*

*My working copy is too much to scan but I can confirm that all the names that are detailed in his Roll of Honour missing Memorial Names are correct.*

*I have checked every one of those via myheritage.com. I have an account with them. Not sure how many hours of work it took because some were more tricky to find than others.*

*What I haven't done is to double check that the ones Peter says are duplicates are in fact duplicates. I couldn't two people with exactly the same name however with time there might have been a spelling error with those which is why they might appear to be a duplications when in fact there are not.*

*This really needs us to go to the war memorials and physically check them name by name, which can be done going forward. I am happy to do that with an additional member as it will be a two handed job.*

- Members thanked Councillor B Samuels for her hard work and commitment for what must have been a difficult task.
- Councillors Dent and Stoyel to take clear pictures of the war memorials for review at the next Working Group meeting.
- To determine at the next Working Group meeting duplication between the names displayed at the war memorials (St Nicholas and St Faith and St Stephens) against the Roll of Honour list.
- It was agreed to leave additional space to open up to other names coming forward.
- To actively seek families permissions post 1945/46 to display missing names.
- The Working Group to make a decision if names are missing to add to the war memorial, up to the end of 1946.

Cllr Dent /  
Stoyel

All  
Members

All  
Members

All  
Members

- The Working Group to ensure due diligence is carried out throughout the entire project.
- Members recognised the importance of a public consultation to reach families to make contact and to bring an awareness for what is a very important project. Further details to be considered at a future Working Group meeting.

**7. To receive an update on the Planning process and consider any actions and associated expenditure.**

- Members considered the work required to complete a Pre-Application form.
- Councillor Peggs confirmed that Geoff Peggs is happy to complete and submit a Pre-Application form on behalf of Saltash Town Council, free of charge.

Members thanked Geoff and took him up on his kind offer.

- Members noted the cost of a Pre-Application - £316 and recommended to the next Services Committee to allocate the expense against budget code 6582 EMF Town War Memorial – Budget availability £1,978.

**8. To receive a brief Monumental Masons report and consider any actions and associated expenditure.**

- Members discussed the report received and considered a design.
- Stone material – Members agreed, grey Cornish granite.
- Display of names – Members agreed to inscribe the missing names into the stone highlighted in black to ensure the missing names are visible.
- Location – Members agreed the right hand side when looking from the gate, next to the hedge.
- War memorial title – to consider at a future Working Group meeting the appropriate wording to be displayed at the top of the war memorial.
- Measurements required for the Pre-Application and Masons quoting for the work. Some measurements have been included in the report.
- Design – to be sympathetic to the existing war memorial.
- Councillor Peggs to contact the Masons provided in the report to discuss the above requirements, reporting back at the next Working Group meeting.

<b><u>ACTIONS</u></b>
All Members
Future Agenda
Geoff Peggs
Services Committee
Future Agenda
Geoff Peggs
Councillor Peggs

**ACTIONS**

**9. To receive a funding and Town Council budget availability report and consider any actions and associated expenditure.**

- Members noted that war memorials are traditionally funded by public subscription (business / families may wish to contribute).
- Funding – to consider the mechanics of the funding process and to include the details in a Press Release and the consultation.
- Depending on the cost to purchase and install a war memorial against the income from public subscription the Working Group are to consider recommending to a Services Committee meeting to fund the difference via General Reserves.
- To include the design of the war memorial in the Press Release and consultation papers.

Future Agenda

Future Agenda

Future Agenda

**10.AOB**

- The Town Clerk informed Members that Mrs Sue Hooper MBE has expressed an interest in the project and that her interest in acknowledging the fallen of Saltash is still as robust and as sincere as ever.

Members thanked Mrs Sue Hooper MBE for submitting her interest.

Town Clerk

**11.Date of next meeting**

- To be held at the Guildhall on Thursday 9<sup>th</sup> March at 5pm.

The Working Group meeting closed at 6pm.